



Volunteer Driver Job Description

Position Title: Volunteer Driver

Reports to: Office Manager

Program Description:

The Edith Bishel Center for the Blind and Visually Impaired is a 501(c)(3) nonprofit organization dedicated to serving the blind and visually impaired in southeastern Washington. Our mission is to enrich the independence and quality of life for individuals who are blind and visually impaired. We are proud to serve Benton, Franklin, Walla Walla, Columbia, Yakima, and Klickitat counties.

Position Summary:

Using the van provided by the center, the volunteer driver is responsible for transporting the Independent Living Teacher from the Edith Bishel Center to her appointment with clients served through the Independent Living Program. Clients are served within Benton, Franklin, Walla Walla, Columbia, Yakima, and Klickitat counties. The Driver will follow their driving schedule, maintain regular communication with the office, report maintenance issues and participate in training. The Driver may be requested to help transport items and machines into the client's homes and help set them up. The Driver maintains an equipment log and cleaning of the van.

Time Commitment:

- 2 days a month for 4-8 hours a day
- Six month commitment

Qualifications:

- Valid Drivers' license
- Must be 25 years or older
- Satisfactory background check
- Satisfactory driving record
- Good interpersonal skills
- Reliable, flexible, and able to drive a few hours at a time
- Maintain client confidentiality
- Ability to lift 40lbs
- No health condition that may impair ability to drive safely

An application can be found at <https://edithbishelcenter.org/volunteer/>
Please e-mail a completed application to info@edithbishelcenter.org